



Headteacher
Mr Justin Dachtler

Email: school@st-teresas.merton.sch.uk
Website: www.st-teresas.merton.sch.uk

Date:

Dear Parents,

Thank you for your enquiry regarding a place for your child/children at St Teresa's School Nursery. We enclose our Nursery Entry Procedure Information sheet, including information on the 30-hour provision requirements, Admissions Policy for 2021/22, Applicants Information Form and Supplementary Information Form.

Please complete the Application and Supplementary Information Form (SIF). If you attend St Teresa's Parish, you will need to make an appointment to take the form to Canon Michael Scanlon, to be signed and stamped. Please also take the original Birth and Baptismal Certificates with you. You may telephone his secretary for an appointment on 020 8648 4113. If you do not attend St Teresa's Church, please arrange to take these documents to your own Parish Priest/Minster for signing and stamping. *(During the current time, where Priest's are unable to sign supplementary information forms, please keep your form until such time as you are able to deal with this matter and return to the school at a later date).*

You should then return the completed Applicant's Information Form, together with the original Birth Certificate, Baptism Certificate and your child's Passport if he/she has one, a utility bill less than 3 months old, confirming proof of address, to the school. This can be done via scanning and email to me, or if you wish to come into the school, please make an appointment with me, so that I can take photocopies of your documents. We will then add your child's name to the September 2021 Nursery list.

We would ask you please to note that if you do not have British Residency status, you will need to provide copies of your family passports and visas prior to admission to St Teresa's.

The closing date for Nursery applications for September 2021, is 28 February 2021. Late applications will of course be considered but place offers will be dependent upon availability, following the on-time applications being processed.

Yours sincerely,

Headteacher
Mr J Dachtler

L/Admissions/NewApps/Nursery21

"Love proves itself by deeds so how am I to show my love?" St Thérèse of Lisieux

