



Headteacher  
Mr Justin Dachtler

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Dear Parents,

Re: Pre-Nursery Admissions: January 2024 or April 2024

Thank you for your enquiry regarding a place for your child/children at St Teresa's School Nursery. We enclose our Pre-Nursery Entry Procedure Information sheet, including information on the 30-hour provision requirements, Admissions Policy for 2023.24, Applicants Information Form and Supplementary Information Form.

Please complete the Application and Supplementary Information Form (SIF). If you attend St Teresa's Parish, you can complete the front page of the Supplementary Information Form you should arrange to get this signed and stamped by Canon Michael. If you do not attend St Teresa's Church, please arrange to take these documents to your own Parish Priest/Minister for signing and stamping. If you worship at St Teresa's Morden, please complete your SIF and bring it to the school by **Friday 15 September 2023**, so that we can arrange for Canon Michael to sign all the forms together.

You should then return the completed Applicant's Information Form, together with the original Birth Certificate, Baptism Certificate and your child's Passport if he/she has one and a utility bill less than 3 months old, confirming proof of address, to the school. Please make an appointment with my PA, so that she can take photocopies of your documents. We will then add your child's name to the January or April 2024 Pre-Nursery list.

We would ask you please to note that if you do not have British Residency status, you will need to provide copies of your family passports and visas prior to admission to St Teresa's.

The closing date for Nursery applications for January & April 2024, is 31 October 2023. Late applications will of course be considered but place offers will be dependent upon availability, following the on-time applications being processed.

Yours sincerely,

Headteacher

"Love proves itself by deeds so how am I to show my love?" St Thérèse of Lisieux



