

Nursery Entry Procedure for September 2025

If your child is going to turn 3 years old by 31 August 2025, from May 2024, you can either collect an application pack from the school office on or alternatively download the Application Form and Supplementary Information Form and view/print the Admissions Policy and other documents, under the admissions tab at: www.st-teresas.merton.sch.uk.

1. The forms should be completed and the Supplementary Information Form taken to your Parish Priest, together with the original Birth and Baptism Certificate, to be signed and stamped with the Parish stamp. If however, you attend St Teresa's Parish, you may complete the first page of the Supplementary Form and bring it to the school, so that we can arrange for Canon Michael to sign this.
2. All the forms should then be brought into school, together with the original Birth and Baptism certificates, Passport and a utility bill less than 3 months old, confirming proof of address, so that we may see evidence. We will then place your child's name on the list for Nursery September 2025. You can apply for 15 hours per week, morning or afternoon session, or the whole day, which totals 33¾ per week if you qualify. Working families qualify for 30 hours funded childcare so please look on line at <https://www.childcarechoices.gov.uk> and set up an account. You should please note the school charge an additional amount for the extra hours **of £5.00 per day (£25.00 per week)** for term time only.
3. Once the closing date of 28 February 2025 has passed, all the applications will be processed and categorised in accordance with the criteria set out in our Admissions Policy. You will receive a letter as to whether or not your child has been successful in gaining a place, before the Easter school holidays.
4. If you are successful, following receipt of the offer letter, it is important that you confirm with the school whether you accept or decline the place. If you choose not to accept the Nursery place this in no way affects your chances of a place in the main school for Reception in September 2026.
5. Please note that although we are a Catholic Primary School, we welcome children of all faiths if we have places available.

If you have any further questions, please contact Mrs Lorraine Isaac in the school office via email at admissions@st-teresas.merton.sch.uk or on 0208 648 1846 option 2.

Child's Name _____

I confirm I have read, understand and agree to the contents of this form.

Signed _____ **Date:** _____

(Please return this form to the school and you will be provided with a copy. Thank you)